



सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग  
University Grants Commission

मनव संसाधन विकास मंत्रालय, भारत सरकार  
(Ministry of Human Resource Development, Govt. of India)  
बहादुरशाह जफर मार्ग नई दिल्ली- 110 002  
Bahadurshah Zafar Marg, New Delhi-110002  
Phone : 011-23604586



ज्ञान-विज्ञान विमुक्तये

By-E-mail

F.No.9-4/2018 (CU)

12<sup>th</sup> April, 2019

The Finance Officer,  
All the Central Universities and Principal, UCMS  
(As per list enclosed)

**Subject : Reconciliation of unspent balance as per EAT-2 Report -reg.**

Sir/Madam,

As you are aware that UGC has already introduced the Public Financial Management System (PFMS) to ensure complete tracking of funds to grantee institutions and their further expenditure up to the end mile beneficiary. It has been decided that all the payments to the beneficiaries/vendors by the grantee institutions shall be made only through the EAT module and no further grant will be released to the beneficiary institutions unless they implement the EAT Module of PFMS and send the EAT expenditure report to UGC.

You are requested to send the details of grants received from UGC during the financial year 2018-19, expenditure incurred during the financial year 2018-19 and unspent balance available with the university as per Cash book and unspent balance as per EAT-2 report in the prescribed format given below by return email ([talreja.ugc@gmail.com](mailto:talreja.ugc@gmail.com)/ [socu.ugc@gmail.com](mailto:socu.ugc@gmail.com)) so as to enable us to release the further grants.

(Rs. In lakhs)

Sr. No.	Head	Opening balance	Grant Received	Internal Receipts	Interest earned on grants	Total (3 to 6)	Expenditure incurred as on 31.03.2019	Unspent Balance as on 01.04.2019 as per cash book (7-8)	Unspent balance as per EAT02 Report as on 01.04.2019
1	2	3	4	5	6	7	8	9	10
1.	Recurring -31								
2.	Salary -36								
3.	Capital-35								
	<b>Total</b>								

Yours faithfully

(Kulvinder Kaur)  
Under Secretary

**Copy to:-**

The Registrar,  
All the Central Universities  
As per list attached