



ज्ञान-विज्ञान विमुक्तये

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सचिव

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Secretary



सत्यमेव जयते



विश्वविद्यालय अनुदान आयोग
University Grants Commission
(शिक्षा मंत्रालय, भारत सरकार)
(Ministry of Education, Govt. of India)

D.O.No.22-8/2023 (CU)

October 04, 2023/ आश्विन 12, 1945

Subject: Standard Operating Procedures (SOP) for Central Universities to fill up the vacant seats

Madam/Sir,

You may be aware that a good number of seats are still lying vacant in some of the Central Universities even after three or four rounds of counselling. To keep the seats vacant for an entire academic year is not only a waste of resources but also results in denial of quality higher education to many students who aspire to pursue higher studies in Central Universities. Hence, the Commission in its 572nd meeting, held on 20th September, 2023 has approved a set of Standard Operating Procedures (SOP) for Central Universities to fill up the vacant seats. The SOPs are enclosed herewith for your kind reference.

As the new academic session has already commenced, the Central Universities and their constituent/affiliated colleges are requested to complete the entire admission process and fill up the vacant seats in accordance with the SOPs within twenty days from the date of issue of this letter.

With kind regards,

Encl: As above

Yours sincerely,

(Manish Joshi)

Copy to:

Vice-Chancellors of all Central Universities



UNIVERSITY GRANTS COMMISSION

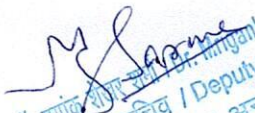
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Standard Operating Procedures (SOP) for Central Universities to fill up the vacant seats

It has come to the notice of UGC that a good number of seats are still lying vacant in some of the Central Universities even after three rounds of counselling. To keep the seats vacant for an entire academic year is not only a waste of resources but also results in denial of quality higher education to many students who aspire to pursue higher studies in Central Universities. Hence, in order to facilitate the Central Universities to fill up their vacant seats, the following SOPs have been formulated with the approval of the Commission:

- On the basis of the discussions held and inputs received from a number of Central Universities, it has been resolved that CUET scores will remain the primary criteria for admitting students.
- However, students who appeared in CUET but may or may not have applied to the respective University for the courses/programmes earlier may also be considered.
- Further, students who appeared in CUET may be considered irrespective of the domain subject papers in which they appeared. Here, the University may relax the domain subject-specific criteria for admission to a particular course/programme.
- In case, seats still remain vacant even after exhausting the list of applicants who appeared in CUET, the Universities may take recourse to the following:
 1. The University may consider conducting an entrance examination at its own level or the concerned department of the University may conduct a screening test.
 2. The University may admit students on the basis of marks obtained in the qualifying examination.
- The entire admission process has to be based on merit and transparency.
- Further, the reservation roster shall apply for admission to courses/programmes in all cases.
- As the new academic session is going to start shortly, the Universities will be required to complete the entire admission process within twenty days from the date of announcement of these SOPs.


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उप सचिव / Deputy Secretary
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